Easy Academia – ISPA 2021 Guidelines

During the conference, ALL sessions can be accessed by logging in to the CONFERENCE PLATFORM “EasyAcademia”. You may login to the conference platform at any time before the conference, but the program will become available for viewing on July 13th and remain open for 30 days until August 13th, 2021.

Most of you have already used the platform during the abstract submission process, so you already have a username and a password to login - make sure you have those available.

Create account

First, you will need to set up an account. Go to www.easyacademia.org and click on the “Get Started” button.

Note: In case you have already submitted an abstract to ISPA 2021, you already have an account.

Follow the on-screen instructions and complete the form and click on “Create Account”. IMPORTANT: The account should be created with the email used during your registration.
Now, you will receive an email with the activation code. Use the link provided in the email to verify your account.

**Note:** Please check your Spam folder if you have not received the email within a few minutes.

**Note:** If your email appears taken, it is possible that you have signed up for Easy Academia in the past for another conference. In this case, you simply need to ask the system to remind you of your password based on your email.

Once you log in to your account the dashboard of the conference will appear.

Once you press on “View Programme” the following screen will appear.

**LIVE PROGRAM**
After selecting the Thematic session, you will be directed to the following screen that will include the sessions.

**IMPORTANT:**
- Each room has a separate zoom link.
- By pressing the blue “Join” icon you will automatically join the session through Zoom.
- You will not need to have the actual links to connect.

**ON DEMAND**

By selecting “On Demand” from the menu on the left, the following screen will appear.
By selecting a session, you will be able to view the presentations it includes.

By pressing on the title of each paper or poster you will be able to view more information.

DISCUSSION BOARD – JOIN DISCUSSION
Participants may post questions to authors/presenters and engage to a discussion. Authors/presenters and
will be notified by email for any new questions/comments on the discussion board.

SEARCH

Through the conference platform participants will be able to search using keywords, names etc.